

TCI Grad Meeting

October 18, 2022

6:30 pm Library Grotto

1. Mrs. Tataryn introduced staff involved with graduation – Heather Tataryn, Shayne Campbell and Lori Wutke
2. Mrs. Tataryn discussed the purpose of the first meeting:
  - a. Collect contact information from parents
  - b. Responsibilities of school – ceremony, dinner, formal photos, scholarships
  - c. Responsibilities of parents – Safe Grad Event
3. Erin Park and Angela Green from the 2023 Safe Grad Executive were in attendance to discuss how the event went last year.
  - a. Start booking early
  - b. Have hard deadlines for Indemnity forms
  - c. Decide on theme and entertainment early so you know if fundraising is needed.
  - d. Angela went over the budget and the state of the bank account
4. Mr. Campbell talked about the ceremony:
  - a. The ceremony will be similar to last year where each grad was given 10 tickets to give to family and friends.
    - i. Mona S. asked if there was any possibility at looking into holding the ceremony at a larger location to accommodate more guests.
  - b. Mr. Campbell explained the deadline to participate in the Grad ceremony. A week before graduation we need to know if you have met all the requirements to graduate as there is lots of planning and organizing before the grad day.
5. Mrs. Tataryn discussed the grad dinner:
  - a. The hall has been booked for June 22 (set-up) and June 23.
  - b. Ludwick Catering has been booked – Dinner will be at 5:30
  - c. There will be an evening in May to collect dinner forms and fees.
6. Mrs. Tataryn discussed the Grad Envelope:
  - a. The Grad Envelope is sent home in March and contains important grad information:
    - i. Envelope for \$100 school fee and gown measurement
      1. Have added the school's portion of the photography cost to the school fee.
    - ii. Dinner forms
    - iii. Scholarship application
    - iv. Final Word
    - v. June important dates
7. Scholarship Information:
  - a. Mrs. Friesen has met with Grads regarding scholarships.

- b. Please see Grad 2023 Teams page or Mrs. Friesen for more information.
- 8. Grad Information and Updates
  - a. Check the Grad 2023 Teams page and the TCI Website for grad information and updates.
- 9. Grad Clothing:
  - a. Will be discussing with students in school and through Teams
- 10. Mrs. Tataryn reviewed the Safe Grad positions and responsibilities:
  - a. Chairperson – Mona Simcoe
  - b. Treasurer – Julissa Bardales
  - c. Secretary – Bonnie Tinker
  - d. Decorations – Jaclyn Ledingham
  - e. Entertainment – Julissa Bardales
  - f. Lunch and Breakfast – Michelle Mott, Melissa Kessler
  - g. Social Guests/Indemnity Forms – Jen Chartrand
  - h. Security/Door Monitors – Scott and Angele Skinner
  - i. Bar – Crystal Bond and Connie Pruden
  - j. Set Up (Smoking Area) – Ashely Brady
  - k. Clean up – Everyone
  - l. Fundraising – Angele Skinner
- 11. Signing rights at Sunova Credit Union account:
  - a. Signors coming off account at Sunova are Angela Green, Erin Park and Serena Flannery
  - b. Signors on account at Sunova will now be Mona Simcoe, Julissa Bardales and Bonnie Tinker Motion made by Jen Chartrand and seconded by Jaclynn Ledingham.
- 12. Student Grad meeting:
  - a. Mrs. Tataryn will hold a Student Grad Meeting at lunch to gather the student's ideas for entertainment and theme.
- 13. Next Safe Grad Meeting:
  - i. Tuesday Nov. 8 – 6:30 in Library