

2024 Safe Grad Meeting – October 26, 2023

Date: October 26, 2023

Agenda Item	Notes	Action	Motion (if required)
1. Adoption of Minutes	Minutes reviewed from previous meeting.		Motion to adopt the previous meeting minutes - Cheryl Charison Second- Lisa Taylor Motion Carried.
2. School Responsibility Update	Mrs. Tataryn looking into additional caterer options to bring down dinner costs. Grad clothing orders forthcoming.		
3. Student Grad Meeting Update	Students have voted for disco themed grad. Top 3 entertainment choices as voted by students include: inflatable jousting; DJ; casino games followed by photo booth and karaoke		
4. Safe Grad Planning:			
a) Review Hall Rental Agreement	Reviewed agreement which contains breakdown of costs. Additional costs apply for extra decorating time.	Bonnie Tinker to proceed with booking hall as planned. Revisit timelines for repairs in January.	Motion to reserve the hall at the rate of \$945 as quoted plus additional costs for decorating – Cheryl Charison Second – Dana Shannon Motion carried.
b) Liquor License	Liquor license costs approximately \$250	Candace Penner to look into liquor license application. Candace Penner to check into prices for cups.	
c) Liability Insurance		Bonnie Tinker to proceed with application for liability insurance through Safe Grad Manitoba.	
5. Develop Budget for Safe Grad	1. Hall Rental - \$1000 2. Food - \$1500 3. Wrist bands - \$20 4. Decorations - \$1500	Food –cost of food truck as an option for food to be explored Entertainment	

	<p>5. Entertainment - \$3000</p> <ul style="list-style-type: none"> - DJ with lights / disco ball ~ \$1000 - Inflatable jousting ~ \$300 - Casino games ~ \$1000 - photo booth ~ 500 <p>6. Door Monitor Donation - \$500</p> <p>7. Alcohol Permit - \$250</p> <p>Total approximately \$7600 or \$250/student</p>	<ul style="list-style-type: none"> - options and pricing for DJ to be explored - options and pricing for photo booth with instant print to be explored – Candace Penner <p>Safe Grad fee to be finalized at the next meeting.</p>	
6. Fundraising Options	Options discussed included communal, individual, combination.	For anyone selecting to pay the fee instead of fundraising, payments are due November 23, 2023.	Motion for funds to be pooled for all who choose to participate in fundraising. Those who wish to pay the fees instead of fundraising will not be included in the fundraising pool. – Cheryl Charison Second – Amanda Pike Motion carried.
7. Fundraising Committee Update	<p>Mom’s pantry orders have started.</p> <p>Chocolate sales have started. Potential profit of \$3,600 for sale of 100 cases.</p> <p>Online 50/50 was discussed as potential for high profits.</p> <p>Additional fundraisers put forward for consideration include:</p> <ul style="list-style-type: none"> - Bud, spud, steak - Bacon Box - Spence’s pizza 	<p>Mrs. Tataryn to request information on 50/50 from Stonewall Collegiate.</p> <p>Additional fundraising options to be explored after the initial fundraisers close.</p>	
8. Meeting Adjournment			Motion to adjourn the meeting at 7:40pm – Cheryl Charison Second – Dana Shannon Motion carried.

Next Meeting: November 23, 2023 6:30pm